### P E M E R I N T A H K A B U P A T E N T A P I N

B A D A N P E N D A P A T A N D A E R A H

R SURAT PEMBERITAHUAN OBJEK PAJAK

No. Pelayanan No. Formulir

Selain yang di isi oleh petugas (bagian yang diarsir), di isi oleh Wajib Pajak

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Beri tanda silang (X) pada kolom yang sesuai

**1. JENIS TRANSAKSI**

1. Perekaman Data
2. Pemutakhiran Data
3. Penghapusan Data
4. **NOP**

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1. **NOP BERSAMA**
2. **NOP ASAL**
3. **NOP SPPT LAMA**
4. **INFORMASI TAMBAHAN UNTUK DATA BARU**

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1. **DATA LETAK OBJEK PAJAK**
2. **NAMA JALAN 7. BLOK/KAV/NOMOR**

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**8. KELURAHAN/DESA 9. RT 10. RW**

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1. **DATA SUBJEK PAJAK**
2. **STATUS** 1. Pemilik 2. Penyewa 3. Pengelola 4. Pemakai 5. Sengketa
3. **PEKERJAAN**
4. PNS\*)
5. **ABRI\*)**
6. Pensiunan\*)
7. Badan
8. Lainnya
9. **NAMA SUBJEK PAJAK**

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1. **NPWP**

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1. **NAMA JALAN 16. BLOK/KAV/NOMOR**

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**17. KELURAHAN/DESA 18. RT** 19. RW

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**20. KOTA / KABUPATEN 21. KODE POS**

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1. **NOMOR KTP**

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1. **NOMOR TELEPON**

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* 1. Rumah 2. HP 3. Kantor

1. **DATA TANAH**
2. **LUAS TANAH M 2 25. ZONA NILAI TAHAH**

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**26. JENIS TANAH**

1. Tanah+ Bangunan
2. Kavling

Siap Bangun

1. Tanah Kosong

3.Fasilitas Umum



Catatan : \*) yang Penghasilannya semata-mata Berasal dari Gaji atau Uang Pensiunan

Dilanjutkan di halaman berikutnya 1 dan 2

## JUMLAH BANGUNAN

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#### DATA BANGUNAN

1. **PERNYATAAN SUBJEK PAJAK**

##### Saya menyatakan bahwa informasi yang telah saya berikan dalam formulir ini termasuk lampirannya adalah benar, jelas dan lengkap menurut keadaan yang sebenarnya, sesuai dengan pasal 9 ayat (2) Undang - undang No.12 Tahun 1985

1. **NAMA SUBJEK PAJAK/ KUASANYA**
2. **TANGGAL 28. TANDA TANGAN**

* Dalam hal bertindak selaku kuasa, Surat kuasa harap dilampirkan
* Dalam hal Subjek Pajak mendaftarkan sendiri Objek Pajak, supaya menggambarkan Sket / Denah Lokasi Objek Pajak
* Batas waktu pengembalian SPOP 30 (tiga puluh) hari sejak diterima oleh Subjek Pajak sesuai Pasal 9 Ayat (2) UU No. 12 Tahun 1985

1. **IDENTITAS PENDATA / PEJABAT YANG BERWENANG**

**PETUGAS PENDATA**

1. **TANGGAL(TGL/BLN/THN)**

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1. **TANDA TANGAN**
2. **NAMA JELAS**
3. **NIP**

**MENGETAHUI PEJABAT YANG BERWENANG**

1. **TANGGAL(TGL/BLN/THN)**

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1. **TANDA TANGAN**
2. **NAMA JELAS**
3. **NIP**

**SKET / DENAH LOKASI OBJEK PAJAK**

**KETERANGAN : Contoh Penggambaran**

* Gambarkan sket / denah lokasi objek pajak ( tanpa skala),yang dihubungkan dengan jalan raya / jalan protokol, jalan lingkungan

Jl. Semeru

dan lain - lain, yang mudah diketahui oleh umum.

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| Karno |  | Ali |
| Saidi |
| Burhan | | |

* Sebutkan batas - batas pemilikan sebelah utara, selatan, timur dan barat

Jl. Kerinci

**LAMPIRAN SURAT PEMBERITAHUAN OBJEK PAJAK**

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## No.Pelayanan No.Formulir

###### 1. JENIS TRANSAKSI

**1. Perekaman Data**

## 4. Penilaian Individual

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1. **Pemutakhiran Data**

## Penghapusaan Data

###### NOP

1. **JUMLAH BANGUNAN**
2. **BANGUNAN KE**

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1. **RINCIAN DATA BANGUNAN**
2. **JENIS PENGGUNAAN BANGUNAN**

**1. Perumahan**

**4. Toko/Apotik/Pasar/Ruko**

**2. Perkantoran Swasta**

**5. Rumah Sakit**

**3. Pabrik**

1. **Olah Raga / Rekreasi**
2. **Hotel / Wisma**
3. **Bengkel/Gudang/Pertanian**
4. **Gedung Pemerintahan**
5. **Lain-lain**
6. **Bangunan tdk Kena Pajak**
7. **Bangunan Parkir**
8. **Apartemen**
9. **Pompa Bensin**
10. **Tangki Minyak**

**6. LUAS** 2

**16. Gedung Sekolah**

1. **JUMLAH LANTAI**

**BANGUNAN (M )**

1. **TAHUN DI BANGUN**
2. **TAHUN DI RENOVASI**
3. **KONDISI PADA UMUMNYA**
4. **KONSTRUKSI**

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**1. Sangat Baik**

**1. Baja**

**10. DAYA LISTRIK TERPASANG (WATT)**

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**2. Baik 3. Sedang 4. Jelek**

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**2. Beton 3. Batu Bata 4. Kayu**

**13. ATAP**

1. **Decrabon/ Beton/**

**Gtg Glazur**

1. **Genting Beton/ Aluminium**
2. **Genting biasa/Sirap**
3. **Asbes**
4. **Seng**

**14. DINDING**

1. **Kaca/ Aluminium**
2. **Beton**
3. **Batu Bata/ conblok**
4. **Kayu**
5. Seng
6. **Tdk ada dinding**
7. **LANTAI**
8. **LANGIT-LANGIT**

**1. Marmer**

1. **Akustik/ Jati**
2. **Keramik**
3. **Triplek/ Asbes/ Bambu**
4. **FASILITAS**
5. **Teraso**
6. **Tidak Ada**
7. **Ubin/PC/ Papan**
8. **Semen**

**17. JUMLAH AC**

1. **Split**
2. **Window**

**18. AC SENTRAL**

1. **Ada**
2. **Tidak Ada**

**19. LUAS KOLAM RENANG(M**2 **)**

1. **JUMLAH LAPANGAN**

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* 1. **Diplester 2. Dengan Pelapis**

**Dengan Lampu Tanpa Lampu**

**20. LUAS PERKERASAN HALAMAN (M**2 **)**

**Ringan**

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**Sedang Berat**

**Dengan Penutup Lantai**

1. **JUMLAH LIFT 23. JUMLAH TANGGA**

**TENIS**

**Beton Aspal**

**Penumpang Kapsul**

**BERJALAN**

**Lebar < 0,80 M**

**24. PANJANG PAGAR (M ) BAHAN PAGAR**

**26. JUMLAH SALURAN PES.PABX**

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**Tanah Liat/ Rumput**

1. **Baja/Besi**

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1. **Bata/ Batako**

**Barang Lebar > 0,80 M**

1. **PEMADAM KEBAKARAN**

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* 1. **Hydrant 1.Ada 2.Tidak Ada 1.Sprinkler 1.Ada 2.Tidak Ada 1.Fire Al 1.Ada 2.Tidak Ada**

1. **KEDALAMAN SUMUR ARTESIS (M)**

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1. **DATA TAMBAHAN UNTUK JPB = 3/8**

PABRIK/BENGKEL/GUDANG/PERTANIAN (JPB = 3/8)

1. **TINGGI KOLOM (m) 29. LEBAR BENTANG (m)**
2. **DAYA DUKUNG LANTAI (Kg/m2)**
3. **KELILING DINDING (m)**
4. **LUAS MEZZAANINE (m)**

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1. **DATA TAMBAHAN UNTUK BANGUNAN STANDART**

PERKANTORAN SWASTA/GEDUNG PEMERINTAH (JPB = 2/9)

1. **KELAS BANGUNAN**
2. **Kelas 1**
3. **Kelas 2**
4. **Kelas 3**
5. **Kelas 4**

TOKO / APOTIK / PASAR / RUKO (JPB = 4)

34. KELAS BANGUNAN

1. **Kelas 1**
2. **Kelas 2**
3. **Kelas 3**
4. **Kelas 4**

RUMAH SAKIT (JPB = S)

35. KELAS BANGUNAN

1. **Kelas 1**
2. **Kelas 2**
3. **Kelas 3**
4. **Kelas 4**
5. **LUAS KAMAR DENGAN AC SENTRAL (m2 )**

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1. **LUAS RUANGAN LAIN DENGAN AC SENTRAL( m2)**

OLAH RAGA / REKREASI (JPB = 6)

1. **KELAS BANGUNAN 1. Kelas 1 2. Kelas 2 3. Kelas 3 4. Kelas 4**

HOTEL/WISMA (JPB = 7)

1. **JENIS HOTEL 1. Non-Resort 2. Resort**
2. **JUMLAH BINTANG**
3. **Bintang 3**
4. **Bintang 4**
5. **Bintang 5**
6. **Bintang 1- 2**
7. **Non Bintang**

41. JUMLAH KAMAR 42. LUAS KAMAR DENGAN

AC SENTRAL (m2 )

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1. **LUAS RUANGAN LAIN DENGAN AC SENTRAL (m 2)**

BANGUNAN PARKIR (JPB = 12)

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1. **TIPE BANGUNAN 1. Kelas 1 2. Kelas 2 3. Kelas 3 4. Kelas 4**

APARTEMEN (JPB = 13)

1. **KELAS BANGUNAN 1. Kelas 1 2. Kelas 2 3. Kelas 3 4. Kelas 4**
2. **JUMLAH APARTEMEN 47. JUMLAH APARTEMEN DENGAN**

AC SENTRAL (m2)

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1. **LUAS RUANGAN LAIN DENGAN AC SENTRAL (m 2)**

TANGKI MINYAK (JPB = 15)

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1. **TANGKI MINYAK (m2)**
2. **LETAK TANGKI 1. Atas Tanah 2. Bawah Tanah**

GEDUNG SEKOLAH (JPB = 16)

1. **KELAS BANGUNAN 1. Kelas 1 2. Kelas 2**

**E.PENILAIAN INDIVIDUAL (X 1000 Rp.)**

1. **NILAI SISTEM**

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1. **NILAI INDIVIDUAL**

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**F. IDENTITAS PENDATA / PEJABAT YANG BERWENANG**

PETUGAS PERDATA

1. **NILAI INDIVIDUAL**

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1. **TANGGAL PENDATAAN**

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1. **TANGGAL PENDATAAN**

MENGETAHUI PEJABAT BERWENANG

1. **NILAI INDIVIDUAL**

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1. **TANGGAL PENDATAAN**
2. **NAMA JELAS**



1. **NIP**
2. **NAMA JELAS**
3. **NIP**